

## OVERVIEW & SCRUTINY PANEL – ACTIONS ARISING

Meeting Date	Report Title and Minute Ref.	Decision / Action	Officer / Member	Officer / Member comments and Target Date
6 July 2017	Public Forum <b>O&amp;S.14/17</b>	That a copy of the responses issued by the Panel Chairman be circulated to Ms Hughes following this meeting.	Darryl White	Copy sent to Ms Hughes on 6 July.
6 July 2017	Executive Forward Plan <b>O&amp;S.15/17</b>	That an Extraordinary Panel meeting be arranged to consider the draft Commercial Property Acquisition Strategy before it is considered by the Executive.	Cllr Saltern / Darryl White	Meeting scheduled to take place on 20 July 2017.
6 July 2017	Section 106 Agreements <b>O&amp;S.16/17</b>	<p>The Panel was of the view that the criteria to obtain affordable housing contributions required greater explanation to all Members during a future briefing session. In addition, the point was expressed that decisions relating to affordable housing contributions should be undertaken by the Council whilst bearing in mind the views of local town and parish councils.</p> <p>Moreover, a Member cited instances that he was aware of where off-site affordable housing contributions were not materialising in affordable housing actually being developed and requested that this matter be included during the aforementioned Member briefing session.</p> <p><b>RESOLVED</b> That the Panel:</p> <ol style="list-style-type: none"> <li>1. acknowledges the amount of Section 106 funding held at 31 March 2017 (as set out in Appendix A of the presented agenda report (totalling £4.413 million)) and the proposed future reporting arrangements;</li> <li>2. expresses its concern over the lack of emphasis being given to monitoring, control and communication as part of the current process for spending S106 funds;</li> </ol>	Alex Rehaag / Darryl White	
			Lisa Buckle	

		<ol style="list-style-type: none"> <li>3. stresses the need for the Council to appoint a person to be responsible for the monitoring, control and liaison with both local Ward Members and town and parish councils as part of the process for spending S106 funds;</li> <li>4. encourages legal officers to introduce revised procedures to ensure more effective internal communications within the Council;</li> <li>5. approves the flowchart (as outlined at Appendix B of the presented agenda report) that illustrates the process for spending Section 106 funding for Affordable Housing;</li> <li>6. approves the draft application form for Section 106 funding for Affordable Housing (as outlined at Appendix C of the presented agenda report); and</li> <li>7. requires the production of a Schedule that lists all Section 106 Agreements (irrespective of whether or not payment has been received) for consideration at a future Panel meeting.</li> </ol>	<p>Lisa Buckle</p> <p>Becky Fowlds</p> <p>Alex Rehaag</p> <p>Alex Rehaag</p> <p>Lisa Buckle / Alex Rehaag</p>	
6 July 2017	Revenue and Benefits Performance and Service Update <b>O&amp;S.17/17</b>	<p><b>RESOLVED</b> That the Panel:</p> <ol style="list-style-type: none"> <li>1. recognises the current position and accepts the performance of the Revenue and Benefits Services, whilst expressing some concerns over the current level of backlog;</li> <li>2. endorses the initiatives and improvements that are currently under development;</li> <li>3. requests that, in the event of a proposal emerging whereby the debt recovery function is to be undertaken by a third party supplier, it be in receipt of a report prior to any final decision being taken.</li> </ol>	<p>Isabel Blake</p> <p>Isabel Blake</p> <p>Isabel Blake</p>	
6 July 2017	Scrutiny Proposal Form	The Panel endorsed the request for a Task and Finish Group to be established to	Nadine Trout	

	(a) Discretionary Grant Funding Review <b>O&amp;S.18/17(a)</b>	<p>review existing sources of discretionary grant funding.</p> <p>Having endorsed the request, Cllrs Hawkins and Pennington expressed an interest in serving on the Group. Since there was a wish for a third Member to be nominated, the Panel agreed that the Chairman should be given delegated authority (outside of this meeting) to nominate a Member who would take on responsibility for leading this Review.</p> <p>(POST MEETING NOTE: having been nominated by the Chairman, Cllr D Brown has confirmed his willingness to be the third (and lead) Member of the Task and Finish Group).</p>		
6 July 2017	Scrutiny Proposal Form (b) Contact Centre / Performance Measures <b>O&amp;S.18/17(b)</b>	<p>The Panel endorsed the request for a Joint SH/WD Task and Finish Group to review the current set of Council Pls.</p> <p>In agreeing to the request, the Panel appointed Cllrs Green, Hicks and Smerdon to be the Council's representatives on the Group. In addition, it was recognised that, as the previous lead Executive Member, Cllr Hicks had extensive knowledge in this area and it was agreed that he should be nominated as the Panel's lead Member for this review.</p>	Steve Mullineaux	
6 July 2017	Hearing Decision Notice Arising from the Code of Conduct Sub Panel <b>O&amp;S.19/17</b>	<b>RESOLVED</b> That the contents of the Decision Notice relating to an alleged breach of the Code of Conduct by Cllr Trevorrow of Kingswear PC be noted.	Catherine Bowen	
6 July 2017	Actions Arising / Decisions Log <b>O&amp;S.21/17</b>	Officers gave an assurance that they would ask for a progress update to be circulated to all Members on the pre-application service review.	Kate Cantwell	
6 July 2017	Draft Annual Work Programme <b>O&amp;S.22/17</b>	In consideration of its Annual Work Programme, the following comments, additions and amendments were made:-		

		<p>(a) The Panel requested that it receive updates on the following agenda items before they were considered by the Executive at its meeting on 14 September 2017:-</p> <ul style="list-style-type: none"> <li>- Quayside Phase 2;</li> <li>- Salcombe Land Holdings; and</li> <li>- Business Rates Relief Policy.</li> </ul> <p>When considering report lead-in times, it was agreed that each of those items be scheduled for consideration by the Panel at its meeting on 24 August 2017;</p> <p>(b) With regard to the Village Housing Initiatives Update, the Panel agreed that this item should be deferred to its meeting on 9 November 2017;</p> <p>(c) In response to a request, it was agreed that a Joint Local Plan Update be scheduled on to the Work Programme for the meeting to be held on 5 October 2017.</p>	<p>Chris Brook Chris Brook Isabel Blake</p> <p>Alex Rehaag</p> <p>Tom Jones</p>	<p>Work Programme updated accordingly</p> <p>Work Programme updated accordingly</p> <p>Work Programme updated accordingly</p>
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